



## McFadden Intermediate School Student Success Team Levels Guide

### Level 1 (Pre-SST)

**People: Teacher**

**Form(s): Student Intervention Log; CUM file checklist**

**Procedures:**

- Teacher identifies/records concern and interventions used
- Teacher gathers student history data (use CUM file checklist)
- Implement interventions for 4 to 6 weeks (recommended)

### Level 2 (Pre-SST)

**People: Parent/Student/Teacher**

**Form(s): Student Intervention Log; Parent Conference Summary**

**Procedures:**

- Parent/Student/Teacher conference
- Student strengths and teacher concerns are shared
- Discuss impact of previous interventions
- Add/change interventions to meet student needs for 4 to 6 weeks (recommended)

### Level 3 (Pre-SST/COST)

**People: Counselor/Admin/Teacher or COST members**

**Form(s): Student Intervention Log; CUM file checklist; Conference Summary**

**Procedure:**

- Teacher will request an SST for the student
- Teacher discusses case and submits all documented interventions
- An SST meeting may be scheduled after case review

### Level 4 (SST Process)

**People: Teacher(s)/Counselor/Admin/Parent/Student**

**Form(s): SST Initial, Health Screening Form, Work and Attitude Report**

**Procedures:**

- SST Meeting #1 is held
- Team discusses concerns, past interventions, and comes up with new interventions
- If necessary, Nurse will complete the Health Screening Form
- Team members complete and sign the SST Summary Form
- A follow up meeting will be scheduled 4 to 6 weeks from Initial SST (recommended)



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### Level 5 (Follow-up Meeting/Post SST)

#### People: SST Team

#### Form(s): Follow-up Summary Form

- Follow-up Meeting
  - What were the outcomes of the interventions/strategies used?
  - Were selected interventions/strategies appropriate for the prioritized concerns?
  - What interventions do we want to continue and what new interventions should we try?
- **Post SST & Follow-up:** SST Team reviews SST #1 and Follow-up summary forms to evaluate effectiveness of interventions and chooses an option below.

- Option A: Dismissed. It has been determined that student does not have any significant issue that impedes success
  - Board of Review
  - Discipline Review
- Option B: Referral to Section 504 Eligibility and Accommodations Plan
- Option C: Referral to Special Education Department
- Option D: Referral to Community Agencies
- Other: